

## Head of Finance

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Reports to: CFO

Location: Wavre, Belgium

As the right hand to the CFO, the Head of Finance is responsible for professionalizing, managing, and leading the company's accounting function and financial reporting services.

He/She supports the business as real partner to all iSTAR departments, providing solutions on accounting topics, contributing to various projects and analysis to improve cost efficiency, business performance and risk management.

### **The Head of Finance will be fully accountable for:**

- Overseeing accounting, treasury & tax in day-to-day operational activities
- Securing month, quarter, and year end closing
- Preparing the consolidated financial statements
- Providing consolidated financial information for the internal financial reporting (management reporting)
- Defining, implementing, and managing the external reporting process
- Ensuring audits performed by external auditor are carried out in an efficient manner
- Implementing / maintaining internal control framework
- Keeping iSTAR compliant with regulations and standards (IFRS, tax etc.)
- Writing, reviewing, and adjusting SOP's policies for Finance

### **In addition, he/she will also be active in**

- Providing ad hoc support to the CFO in finance (& tax) matters
- Assisting with the planning & control cycle (on an ad hoc basis)
- Co-writing external financial reports (interim and annual reports)
- Maintaining the highest standards of ethics in all circumstances
- Ensuring compliance with the Company quality system and all applicable internal guidance

Ensures compliance with rules and regulations (incl. tax and statutory reporting etc.)



## Profile required

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### Education

- Certified public accountant
- Chartered Financial Analyst (CFA) or Master of Business Administration (MBA) or other relevant qualification is a plus

### Languages

- English fluent, French fluent, Dutch is a plus

### Professional Experience

- Reached (Sr) manager level in a "big four" audit firm
- 1-4 years' experience as Manager/Director Finance
- Compliance (incl. tax and statutory filings) in Belgium
- Experience with publicly listed companies is preferred
- Experience in the life science sector is preferred

### Personal Skills

- Excellent organizational and leadership skills in an international environment
- Ability to communicate effectively to all levels of the organization and external communities (strong written and verbal skills)
- Hands-on and results oriented ('Get the job done' mentality)
- Highly analytical & content driven
- Prospers in an agile environment (Flexible)
- Capability to establish and use networks to acquire information
- Integrity
- Interpersonal Effectiveness
- Business partner mindset

### Travel

- Limited Travel (< 10%)